

Monthly Council Summary



April 2025

The City of Millersburg is providing this monthly summary of the regular City Council meeting in April. For more detail please see the minutes or recording of the meeting which can be found with the QR code to the right. Feel free to contact City Hall with any questions at 458-233-6300.



Guest Presentations

In April the City had three guest presentations:

- The Linn County Sheriff's Office presented a monthly update of activity in the City.
- The Albany Fire Department provided a quarterly report to the Council.
- A new organization called SMAC- Small Municipalities Advocacy Coalition presented information about what they do and requested that the City join their organization. The intent of the organization is to amplify the voices of small cities in the State Legislature. The Council did not make any determinations at this time.

City Manager's Report

Every month the City Manager and staff provide updates on projects, legislation, budgets or other things that staff thinks the Council and the public should be aware of. Below is a list of items discussed at this Council meeting.



- *Transition Parkway Construction* is ahead of schedule. The water line has been installed and is being tested. Curbs and gutters are getting poured and storm water infrastructure is being installed, as are electrical conduits.



- *Sewer Manhole Rehabilitation Project* Two lift station discharge manholes in Talking Water Gardens are in need of rehabilitation. Design of the facilities will finish this month. A request for proposals for a contractor to do the work is planned for this May.



- *Projects at the Park* Concrete pads have been poured in Millersburg Park for new corn-hole boards. The basketball backboards have been refurbished and new hoops have been added. Benches at the north baseball field and tennis court are being rebuilt.



- *City House Project* The house behind Center Market has long been owned by the City. The site is planned for other uses in the future and the house is to be removed. Ball Corporation is building their new facility nearby and will be removing the house to use the site for temporary construction staging.



- *Transportation System Plan (TSP) Update* Cities use masterplans to understand what infrastructure is needed as the City grows. Millersburg's street master plan (TSP) needs to be updated. The City Manager talked to the Council about funding and timing for the update.


Did you know?

In the old days you had to use "Albany" in your address, but since 2020 the Post Office officially recognizes "Millersburg" as a last line of address also; you can now use either. This means you don't have to use Albany anymore in your address if you don't want to. Yahoo! Show some pride, let them know you live in Millersburg!

More on the next page...



City Manager's Report continued..



- **Fuel Tax** The City Manager presented information to the Council regarding what the next steps would be if the Council wanted to consider putting a fuel tax on the ballot this November. The Council directed staff to continue working on a plan for communicating with and getting feedback from our residents. The Council has not yet decided to place the gas tax on the ballot; a decision by the Council, regarding the ballot measure, will be required by July if pursued for this November. The ultimate decision would be made by the voters of the City.

Council Action items

The City Council discussed 5 different items on the agenda. Items from this section of the agenda can require a formal decision from the Council, some are just updates, others provide direction to staff.

- **Parade Rules** The City Manager presented information to the Council regarding the rules for parades, most specifically regarding animals and people walking. She clarified the reasons for the recommendations of the City insurance provider. The Council decided to continue with the previous decision to not allow animals or entries that would walk in the parade under the current circumstances.

- **AC Waterline Project Award** The City is planning to transfer water services from a water main in the southern portion of the City. The project went to bid; the City received three bids. The Council approved awarding the bid to Northcore USA LLC. Construction will take place in the summer and will be coordinated with the industrial customers with services affected by the project.

- **Jacobs Engineering Contract Amendment** The City Council voted to increase the not-to-exceed contract amount for the engineering firm Jacobs (formerly CH2M) by \$35,000 through June of 2025 to support ongoing projects. This did not require a budget adjustment.

- **Holiday Work Pay Clarification** The employee manual was not clear on how hourly staff are paid for mandatory work on holidays. Council elected to approve staff's recommendation that employees are paid 1.5 times their base rate in addition to holiday pay.

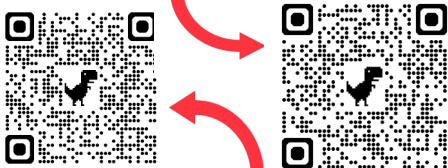
- **New Capital Projects** Staff requested direction from the Council regarding the possible inclusion of certain projects in the next Capital Improvement Plan (CIP). Council provided direction. No formal decisions were made, the direction simply allows staff to include them in a draft CIP which will be voted on later this year by the Council. The list presented was not a complete list of all CIP projects.

Contact

Feel free to contact the City anytime with questions.

458-233-6300

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