

CITY OF  
**Millersburg**



**Celebrating 50 Years**

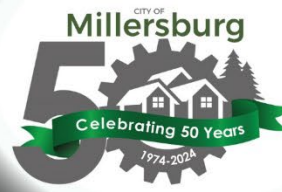
**1974-2024**

**Millersburg City Council Meeting**

November 12, 2024 6:30 PM

For those online, the meeting will begin shortly

# Consent Agenda



- Approval of October 8, 2024, City Council Minutes

Approved

Take no action, pull one or more items; or, suggested motion to approve:

I move for the adoption of the Consent Agenda as presented OR with item #\_\_\_ removed.





# Guest Presentations





# Linn County Sheriff's Office Report



**Michelle Duncan**  
**Sheriff**

Phone: 541-967-3950  
linnsheriff.org

FOR THE MONTH OF: October 2024

TRAFFIC CITATIONS	13
TRAFFIC WARNINGS	14
TRAFFIC CRASHES	4
ARRESTS MADE	9
COMPLAINTS/INCIDENTS INVESTIGATED	150

TOTAL HOURS SPENT: MILLERSBURG 160.25

CONTRACT HOURS: 153 HOURS

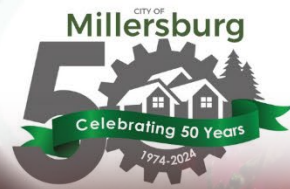


# Public Comment



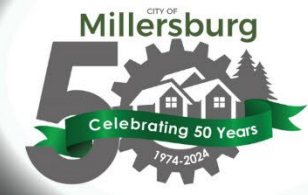


# Council Member and Staff Comments





# City Manager's Report





# Projects Update



## Lead Service Line Inventory

- Completed inventory
- Compliance with State and Fed
- Results submitted
- Message posted on the website



# Projects Update

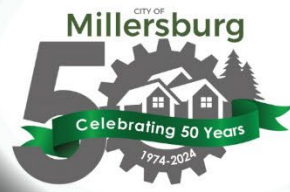
## Waverly/Cox Creek Bridge

- Administered by the County
- Replace the bridge
- Construction estimated 2026 (earliest)
- RFP for design due December 6
- Will be evaluated by the County and City Staff





# Transition Parkway Update



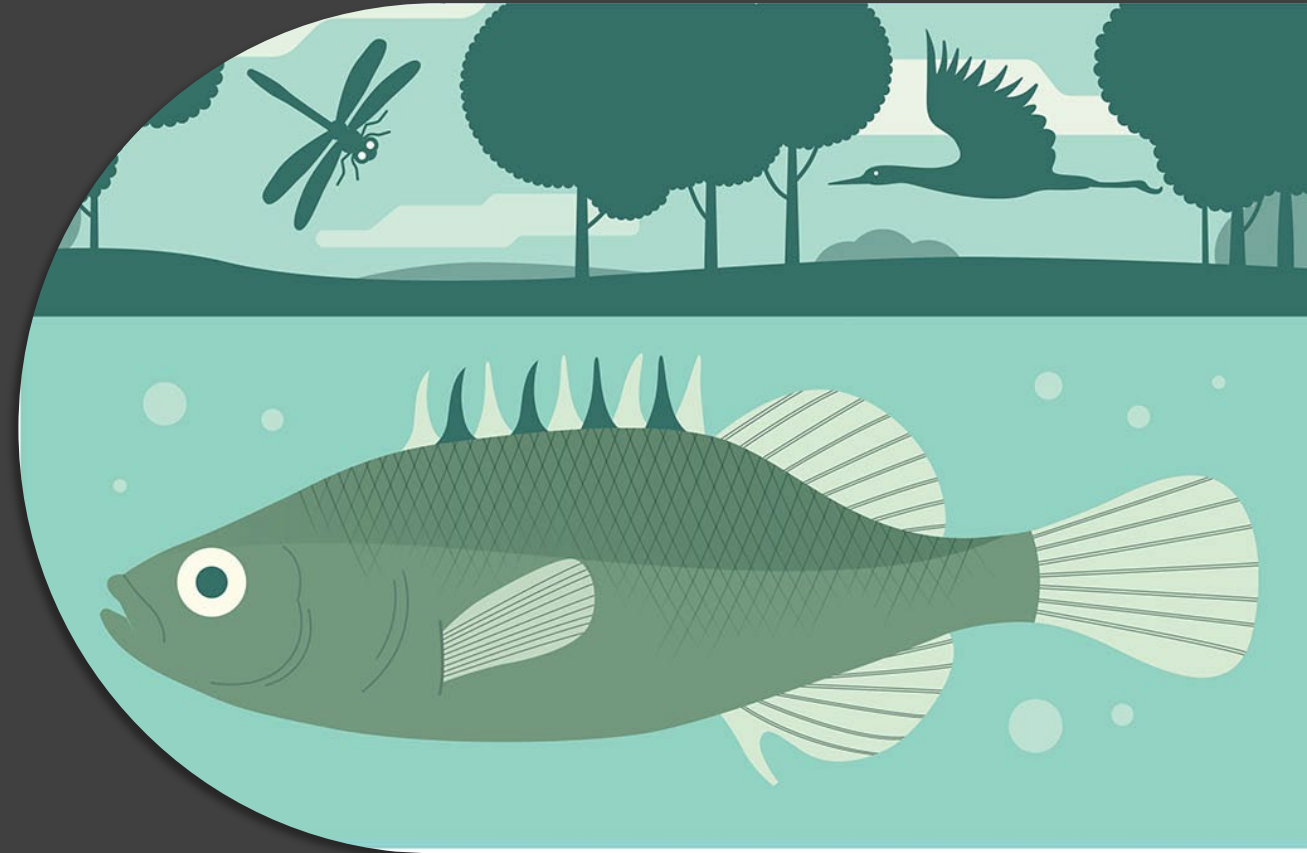


# Stormwater Update



## TMDL (Total Maximum Daily Load)

- Completed and submitted annual report
- Explains how we comply
- New TMDL for Willamette Temps
- Millersburg to update Implementation Plan within 18 months
- Conduct streamside evaluation within additional 18 months





# Stormwater Update



## MS4

- Annual report submitted
- Explains how we meet requirements of Phase 2 permit
- First MS4 permit ended - DEQ to renew
- Permittees requesting minimal changes to permit



**MS4**  
Municipal  
Separate  
Storm  
Sewer  
System



# City Attorney's Report





# Unfinished Business





# New Business



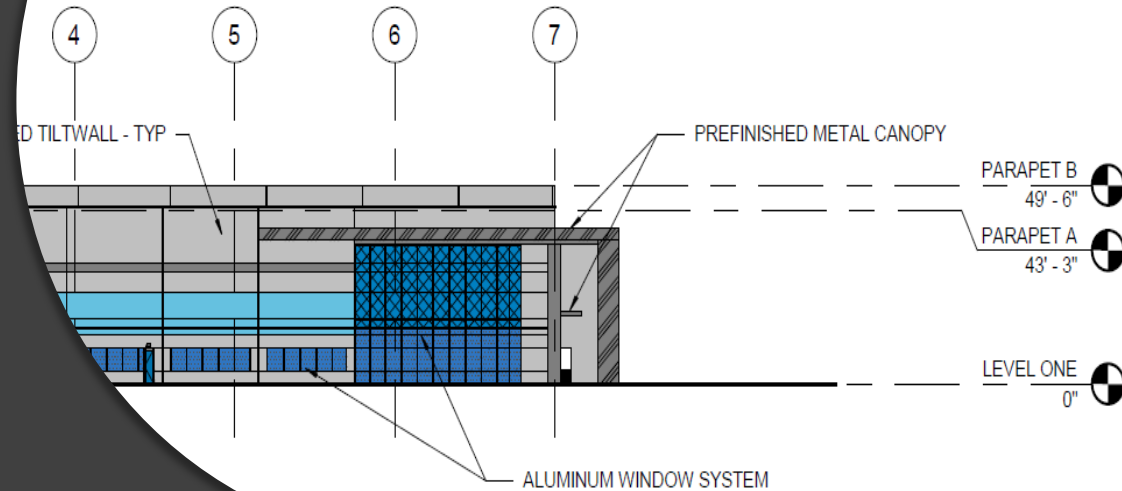


# Enterprise Zone Request

# Approved



- DeLorean/NW RE LLC
  - 47 acres
  - \$257 million facility, equipment, property
  - Requested Long-Term Rural 10-year exemption
  - 108 new jobs
  - 150% of Linn County average annual wage
  - Pay school, City, and public safety fees



I motion that the Council approve Resolution 2024-16



# Enterprise Zone Request

# Approved



- TimberLab/CLTLab
  - 34 acres
  - \$122 million facility, equipment, property
  - Requested Long-Term Rural 15-year exemption
  - 75 new jobs
  - 150% of Linn County average annual wage
  - Pay school, City, and public safety fees



I motion that the Council approve  
Resolution 2024-17



# PICM Pathway Selection



- FEMA Pre-Implementation Compliance Measures
  - FEMA trying to also implement EPA
  - Report still draft
  - Temporary measures required now
  - Select 1 of 3 pathways - prohibit, model code, or case-by-case



**FEMA**



# PICM Pathway Selection

Approved



- FEMA Pre-Implementation Compliance Measures
  - Staff recommends – **Model Code**
  - Required to tell FEMA and implement now
  - Interim – case-by-case (FEMA default)
  - Can modify model code – FEMA to review
  - Only applies within FEMA flood-zones



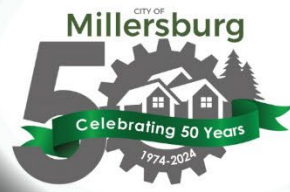
FEMA

I motion that the Council approve  
Resolution 2024-18



# Connection Charges Revisions

# Approved



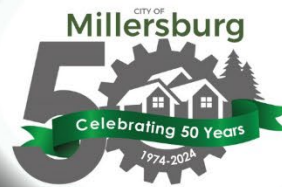
- 2018 – Implemented fees to recover infrastructure costs
- Applies at land division, site plan review, or CUP
- Revised over time
- This change allows individual determination
- Helps address proportionality and SDC eligibility



I motion that the Council approve Resolutions 2024-19, 2024-20, 2024-21, & 2024-22



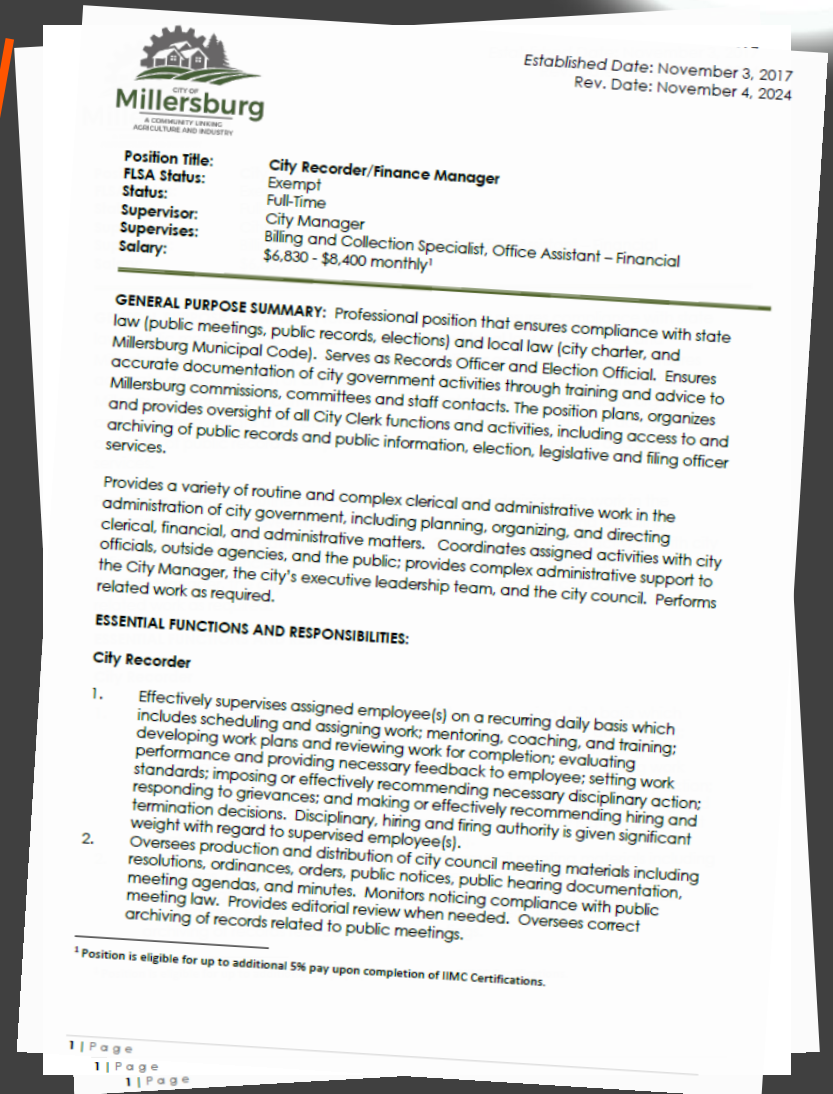
# City Recorder Position Salary



# Approved

- Update to Recorder's title and wage scale
- Staff Retention = stay competitive
- Our City Recorder wears many hats
- Updated job description, new title, & 8% salary increase
- New step schedule

I motion that the Council approve the proposed title & salary change, as represented in the new job description attached.





# Closing Council Comments





# Agenda



- CALL TO ORDER
- PLEDGE OF ALLEGIANCE
- ROLL CALL
- CHANGES AND ADDITIONS TO THE AGENDA
- CONSENT AGENDA
- GUEST PRESENTATIONS
- PUBLIC COMMENT
- COUNCIL MEMBER & STAFF COMMENTS
- CITY MANAGER'S REPORT
- CITY ATTORNEY'S REPORT
- UNFINISHED BUSINESS
- NEW BUSINESS
- CLOSING COUNCIL COMMENT
- ADJOURNMENT